

BELIZE SUSTAINABLE OCEAN PLAN

21st Core Team Meeting

February 22nd, 2023

Duration of meeting: 9:10 am – 10:59 am (1 hour 49 minutes)

Location: Coastal Zone Management Authority & Institute Conference & Zoom

Minutes

Meeting Objectives:

1. Core Team Schematic
2. Discussion on BSOP SC Meeting Updates/Outcomes
 - i. Updates Technical Working Group Terms of Reference
 - ii. Updates on BSOP Work Plan
 - iii. CEO Executive Updates
3. Review of TWG Potential Members List
4. Other Matters

Present:

In person:

Samir Rosado – MSP Process Lead, Coastal Zone Management Authority & Institute

Janel McNab – MSP Coordinator, Coastal Zone Management Authority & Institute

Andria Rosado – GIS Data Manager, Coastal Zone Management Authority & Institute

Alicia Eck Nunez - Fisheries Officer, The Belize Fisheries Department

Adriel Castaneda – Fisheries Officer, The Belize Fisheries Department

Jamani Balderamos – MSP Specialist – The Nature Conservancy

Virtually:

Arlene Young – Director, Coastal Zone Management Authority & Institute

Nidia Chacon – Stakeholder Engagement Specialist – The Nature Conservancy

Wendy Casasola – Operations Program Coordinator, The Nature Conservancy

Deeriann Buckley-Wade – Blue Economy Officer, Blue Economy Unit, Ministry of Blue Economy & Civil

Juliet Neal – Conservation Finance & Policy Officer, World Wildlife Fund

Ximena Escova-Fadul – Senior Associate, Ocean Planning and Mapping, The Nature Conservancy

Kate Longley-Wood – Marine Spatial Planning Science Manager, The Nature Conservancy

Hanna St. Luce-Martinez – Conservation Director, The Nature Conservancy

James Foley – Oceans Manager, The Nature Conservancy

Minutes :

Agenda Item Number	Notes/Comments/Advice	Proposed Action & Response
Welcome & Meeting Called to Order		
1.1	The MSP Process Lead welcomed the Core Team (CT) members and called the meeting to order at 9:10am.	
1.2	New members to the CT were introduced, Alicia Eck Nunez of The Belize Fisheries Department as the new alternate to Adriel Castaneda and Hanna St. Luce-Martinez, Conservation Manager of TNC. All members were asked to introduce themselves so the new members could be acquainted.	
1.3	The agenda was presented, the meeting objectives reviewed and accepted. Annex I	
Core Team Schematic		
2.1	<p>A schematic was presented to the CT expressing the flow of information and responsibilities for the Core Team. Annex II</p> <p>Flow: Coastal Zone Management Authority and Institute (CZMAI) drafts the documents, documents to be presented and reviewed by specific sub-group to be vetted for feedback, once document has been updated by CZMAI and okayed by sub-group, it will then be presented to the entire CT and there after the Steering Committee (SC).</p> <p>Note: Not all out put needs to go the SC. CT sub-groups are for targeted feedback and input, not to do any specific tasks.</p> <p>Updates to sub-groups members: Adriel Castaneda of Fisheries Dept. will be placed in the Policy group.</p> <p>Sub-groups will meet as needed and will be guided by the deadline of the activity. The lead of the group will be responsible to hold meetings. The flow of information for the governance was explained similarly about the inputs of the SC and Technical Working Groups (TWGs).</p>	
Update on Shared Folder		
3.1	All members present agreed to use Outlook for the shared calendar.	
Discussion on BSOP Steering Committee Meeting Updates/Outcomes		
4.1	<p>Feedback was received from the Executive Committee regarding the language for the overarching goal. Language used “enact and public legislation”. The expansion of the members to the Executive Committee, to include the CEO of National Security, as enforcement will be a part of the MSP.</p> <p>Outstanding updates on other specific objectives, (i) Blue Economy Goal, identifying capacity needs that can be accomplished by the MSP, to be reflective of the outputs expected from an MSP. (ii) Language related comments on other specific objectives. Executive Committee will meet again as soon as possible to remaining MSP related matters.</p>	
4.2	Review of TWG Terms of Reference (ToR):	

	The SC altered the Chair and Co-Chair of the TGW. The alteration is: the four (4) working groups that are members of the SC will remain as is, but the remaining three (3) will vote for their Chair and Co-Chair.	
4.3	<p>Policy Presentations:</p> <p>Four (4) members of the SC presented on policies from their respective sectors. Presentations were made by the Port Authority, National Climate Change Office, the Energy Unit and the Fisheries Department. These presentations were done to assist with the development of the BSOP.</p>	
4.4	<p>Comments on Workplan:</p> <p>Due to time constraints, only the interim, Process Governance, and Marine Conservation objectives were reviewed, with the Blue Economy and Equity left for the SC members to review. Based on the discussion there were no major feedback to the workplan, other than being too ambitious, but given the timeline and time crunch we are under it needs to be ambitious and needs to be done. The activities need to be specific enough and detailed for tracking.</p>	
4.5	<p>Election of Vice Chair:</p> <p>Two agencies were nominated, the University of Belize and the Belize Network of NGO's. The University of Belize was voted to be the Vice-Chair. As the Vice-Chair they will be responsible for leading meeting when the Chair is not able to and support the Chair in other activities.</p>	
Review of Technical Working Group Potential Members List		
5.1	<p>Memberships will consist of group that are at the national level that can speak of the sectors as a whole. The process is very selective as each group will be capped at 10 members. Each sector draft list was sent to the respective members of the SC for their review and input on suggested organisations. Stakeholder mapping was done for the drafted list based on information provided by The Nature Conservancy (TNC) and another research. The technical experts are necessary to be represented on the TWG.</p> <p>Suggestion made by the CT members present:</p> <p>Energy Sector- Pro Solar, Bal Shrimp Farm Bowen & Bowen, Finance and Investment sector – Climate Finance, Pact, and the Belize Fund.</p> <p>Fisheries inclusive of Aquaculture – Agriculture Department, National and Northern Cooperation and Fine Catch, Marine and Coastal Development – Physical Planning, the Land Information Centre (LIC), and Lands Dept.</p> <p>Marine and Coastal Ecosystem – Crocodile Research Coalition (CRC) and Jamal Galves, Fisheries Department, National Biodiversity Office (NBIO), Department of the Environment, Forestry Department, Mar Alliance, Marine Protected Areas Network, Fragments of Hope.</p> <p>Tourism – Royal Caribbean.</p> <p>To have floating agencies that can have input in various groups.</p>	

Other Matters			
7.1	<p>Updates on Vacancies: Update was provided on the selection process for the GIS Mapping and Spatial Analyst and the Communications and Public Relations officer. Applications are under review but should be concluded as soon.</p> <p>The job description for the MSP Science lead had been updated and published again with the updated deadline of March 3rd, 2023.</p>		
7.2	<p>Website Development: The contract has been agreed upon by both parties of CZMAI and Idea Lab Studios. The start date of the web development is drafted as February 28th and to be concluded on the 14th of April.</p>		
7.3	<p>Outlook for March: Community outreach has been estimated for the 14th of March to be conducted in Belize City, the 23rd and 24th of March for Punta Gorda and Placencia respectively.</p>		
Closing of Meeting			
8.1	<p>Next Core Team meeting date March 23rd, 2023.</p> <p>The MSP Process Lead ended the meeting at 10:59 am</p>		
Action Items			
<i>Item #</i>	<i>Next Steps</i>	<i>Status</i>	<i>Date</i>
1	Create a shared folder for CT to share presentations, sub-group schematics and other documents	In process	27/02/2023
2	Share link to shared calendar	In process	02/03/2023

Minutes submitted by:

Janel McNab, MSP Coordinator of CZMAI

Approved



Mr. Samir Rosado
Marine Spatial Plan Process Lead,
CZMAI

27 February 2023

Date

Annex I: Meeting Agenda



21st BSOP Core Team Meeting

Agenda

Date	Wednesday February 22 nd , 2023
Time	9:00 a.m. – 11:00 a.m. (BZE local time)
Format	<u>Online Participation:</u> Zoom link: https://us06web.zoom.us/j/81215201182?
Recorded	Yes
Format	Presentations and discussions
Objectives	<ol style="list-style-type: none"> 1. Core Team Schematic 2. Discussion on BSOP SC Meeting Updates/Outcomes <ol style="list-style-type: none"> i. Updates Technical Working Group Terms of Reference ii. Updates on BSOP Work Plan iii. CEO Executive Updates 3. Review of TWG Potential Members List 4. Any other Matters

AGENDA			
#	Time	Topic	Presenter(s)
1	9:00 - 9:05	Welcome & Meeting Called to Order	S. Rosado
2	9:05 - 9:25	Review of CT sub-group schematic	S. Rosado
3	9:25 - 9:35	Update on Shared Calendar	S. Rosado
4	9:35 – 9:55	Discussion on BSOP SC Meeting Updates/Outcomes <ul style="list-style-type: none"> - Updates from Executive Committee Meeting - Review of TWG ToR - Policy Presentations - Comments on Workplan - Election of Vice Chair 	S. Rosado
5	9:55 – 10:15	Review of TWG Potential Members List	S. Rosado & J. McNab
6	10:15- 10:35	Other matters: <ul style="list-style-type: none"> • Updates on Vacancies • Website Development • Outlook for March 	J. McNab
7	10:35 -10:40	Close of Meeting	S. Rosado

Annex II: Core Team Schematic and Flow of Information

